

# Lesson (A) Picture Perfect

**Directions:** You are your own Author on this endeavor. Choose one of the two (2) following assignments to accomplish in Microsoft Word. They involve inserting **Google Image**. You must pick at least one of these assignments to complete. Please do not forget to place your name and class on the project at the top.

1. Resize your pictures so that your whole projects fits on ONE PAGE.
2. Right click on the image and in the pull down chose remove hyperlink
3. You may have to send the picture to the back if you cannot get the letters closer.
4. Use Text Wrap this will allow you to move the image where needed.
5. You may click on Page Layout and then Page Setup. Adjust the margins to .7 if needed.
6. You may wish to change the page from Portrait to Landscape to accommodate your work.

Choice (1) Pick your favorite season: Winter, Spring, Summer, or Fall (Autumn). Create a short poem about your season, but be sure to include at least one picture on each line if needed. The picture must match the poem.

Choice (2) Find one piece of Google Image for each letter of your last name. For Example: If your name starts with the letter S, go to google and find an image for that letter. Paste all the letters together to form your name. You may also find a picture of something, an example would be if your name started with H find a photo of a horse. Other example is listed below:

**S M I T H**



**Hello orange, yellow and red.  
Goodbye the color green.  
Hello falling leaves of color.  
Goodbye to the end of summer.**