

Advanced table SPREADSHEET USING HLOOKUP TABLES

Using a spreadsheet and a table function called HLOOKUP you will perform the same function as Vlookup. Load up VLOOKUP and save it again as **HLOOKUP**.

	A	В	C	D	E	
1	GRADES					
2	REPORT					
3			TOTAL	GRADE		
4	BENEDICT		90	Excellent		
5	CAMPBELL		82	Above Avg.		
6	CORBETT		73	Average		
7	HANCE		66	Poor		
8	HAVEN		95	Excellent		
9	HESS		75	Average		
10	JULIANO		88	Above Avg.		
11						
12						
13	HTABLE L					
14	0	60	70	80	90	
15	Fail	Poor	Average	Above Avg.	Excellent	

HLOOKUP

Note:

- 1. This table is similar to Vlookup only the table is located in the rows below the spreadsheet.
- 2. =HLOOKUP(C4,\$A\$14:\$E\$15,2)
- 3. Save as Lesson12 Your Name
- 4. Design your lesson similar to the one listed to the left.
- 5. Your **REAL** lesson is shown below the one to the left is just an example of where everything goes.
- 6. If you cannot recall the equation used for the SUM then look back at the previous lesson.

Your assignment is as follows: Using the example above as a guide in relation to equations and points allowed for grades. You will enter the names of the following students. I will not give you their total grades. You will have to create an equation to add up total points across and then check the last column for a grade.

<u>A</u>	В	<u>C</u>	D	E	F	G	H	I		
NAME	ASSIGNMENTS					TOTAL				1
	LAB 1	LAB 2	LAB 3	LAB 4	LAB 5	Points				2
Your Name	10	20	20	15	35	100				3
Kevin Applebee	10	20	20	13	35				╝	4
Marth Washington	10	15	15	12	34					5
Jimmy Olson	10	15	15	7	30					6
Sky King	5	15	10	10	27					7
Patty Duke	5	0	0	5	20					8
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